

CRICOS provider Code: 00012G

This form is to be completed by International Students enrolled at Holmesglen Institute and seeking to suspend or cancel their enrolment.

Documented evidence supporting circumstances/reasons for seeking suspension or cancellation must be included with this application.

Student Details			
Holmesglen student number		Campus	
Family Name		Given Name(s)	
Title	Date of Birth / /	Sex M <input type="checkbox"/> or F <input type="checkbox"/>	
Course enrolled (Code/Title)			
My principal course of study is			
Reasons for Requesting Suspension or Cancellation of Enrolment			
Please outline the circumstances/reasons for seeking suspension or cancellation of your enrolment:			
Do you have evidence to support the circumstances/reasons outlined		Yes <input type="checkbox"/>	No <input type="checkbox"/>
If Yes, please attach supporting documentation			
Declaration			
1. I confirm the information provided in this form is true and correct. 2. I have read, understood and consent to Holmesglen Institute's Terms and Condition of Enrolment and the Fee Payment and Refund Procedure.			
Student's Signature		Date	
Printed Name			
Welfare Carer Signature (if student is under 18 years of age and not being cared for by parent/suitable nominated relative)		Date	
Printed Name			
For International Centre Admin Use Only			
Date application submitted	/ /	Reply Requested	/ /

Liaise with Teaching Department to verify impact suspension or cancellation would have to completion of course within expected duration and record decision

A response to your request to suspend/cancel your enrolment at Holmesglen will be made in writing within 2 weeks from the date of receipt of this form